



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

Human Resource Management Services

Natalia Building, 330 Langalibalele Street, Pietermaritzburg 3200
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www.kznhealth.gov.za

Enquiries: Mrs NE Mthembu
Reference: HRM 7/2/1

**TO HEADS OF ALL INSTITUTIONS
IN THE KZN PROVINCIAL ADMINISTRATION**

**TRAINING OPPORTUNITIES IN THE DEPARTMENT OF HEALTH: SENIOR REGISTRARS: VARIOUS
DISCIPLINES
CIRCULAR MINUTE SREG.01/2021**

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the training opportunities are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:-
 - a) Application for Employment Form (Form Z.83) which is obtainable at any Government Department and Application for Senior Registrar training checklist which is obtainable from the website - www.kznhealth.gov.za.
 - b) Certified copies of Identity document, drivers' license, highest educational qualifications and professional registration certificates - **not copies of certified copies.**
 - c) Registration with HPCSA **and** proof of current registration with HPCSA – not copies of copies.
 - d) Curriculum Vitae **AND** at least three (3) referee reports not older than six (6) months (**ONE must be from the current line Manager/Supervisor**)
 - e) A fully completed 'Application for a Senior Registrar training checklist'. Where this is not fully completed or not attached, this may lead to disqualification.
 - f) It is the applicant's responsibility to have a foreign qualification, which is the requirement, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.
2. The Reference Number must be indicated in the column provided on the form Z.83.
 - a) Failure to comply with the above instructions will disqualify applicants.
 - b) The above appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications).
3. Persons with disabilities should feel free to apply for the training opportunity.
4. Please note that due to the large number of applications received, applications will not be acknowledged. Applicants are respectfully informed that, if you have not been contacted within 2 months after the closing date, please accept that your application was unsuccessful.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE FOR APPLICATIONS IS: 23 MARCH 2021.

**HEAD: HEALTH
KWAZULU-NATAL**

DATE: 31/03/2021

**KWAZULU-NATAL PROVINCE**HEALTH
REPUBLIC OF SOUTH AFRICA**TRAINING OPPORTUNITIES ARE AVAILABLE IN THE FOLLOWING SUB-SPECIALTIES
(SENIOR REGISTRARS):**

<u>SENIOR REGISTRAR SUB-SPECIALTIES</u>	<u>REFERENCE NUMBER</u>
Internal Medicine	
- Nephrology (1 training opportunity - scholarship from the Life Healthcare Group - terms and conditions apply)	S/SREG.01/2021
Paediatrics & Child Health	
- Paediatric Cardiology (1 training opportunity at Greys Hospital and 1 training opportunity at Queen Nandi Hospital)	SREG.01/2021
- Paediatric Neurology (1 training opportunity at King Edward VIII Hospital)	SREG.02/2021

NOTE:

- * Training will take place at various sites for each sub-specialty.
- * The duration of training is 2/3 years depending on the sub-specialty.
- * All Senior Registrars will be required to sign a contract which includes training AND service responsibilities AND a 1-year service obligation on completion of training.
- * Senior Registrars will be required to complete Performance Agreements and assessments as stipulated by the Department.

SALARY: Entry level R1,106,040 per annum (Senior Registrars)**Applicants to note: Salary package is subject to OSD determination plus commuted overtime****GENERAL MINIMUM REQUIREMENTS FOR SENIOR REGISTRAR TRAINING:**

- MMed / Fellowship or equivalent
- Twenty-four (24) months experience as a Specialist in base specialty as at closing date of this advert
- Registration as a Specialist
- Valid driver's license

Please note that the formal offer of Senior Registrar training will be dependent upon proof of successful completion of the required examinations.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Basic knowledge of Medical Practice Ethics
- Ability to manage patients independently.
- Ability to learn, innovate and be prepared to work overtime
- Good interpersonal skills
- An interest in conducting research
- Knowledge and respect of the Patients' Rights Charter and Batho Pele Principle

KEY PERFORMANCE AREAS

- Participation in academic and teaching programmes and meetings in the respective Departments
- Responsibility for care of patients at designated levels/sites, e.g. Outpatients, Wards, Theatres, ICUs etc
- Management of patients under supervision.
- Attendance at Ward rounds and/or Tutorials
- Supervision and teaching of undergraduates
- Provision of after-hours care
- Clerking and keeping of comprehensive records of patients in the Hospital File
- Outreach activities as deemed necessary by the Clinical Supervisor

ENQUIRIES: Mrs N Mthembu

TEL: (033) 395 2742

ALL APPLICATIONS SHOULD BE FORWARDED TO:

THE HEAD OF DEPARTMENT
DEPARTMENT OF HEALTH
PRIVATE BAG X9051
PIETERMARITZBURG
3200

OR

HAND DELIVERY TO:
330 Langalibalele Street
Natalia Building
Room 6-106 South Tower

ATTENTION: Mrs N Mthembu
TEL: 033 395 2742

DIRECTIONS TO CANDIDATES

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 - e) A fully completed 'Application for a Senior Registrar training checklist'. Where this is not fully completed or not attached, this may lead to disqualification.
 - f) It is the applicant's responsibility to have a foreign qualification, which is the requirement, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.
2. The Circular minute/Reference number must be indicated in the column provided on the form Z83.

- NB: (a) Failure to comply with the above instructions, faxed and e-mailed applications will disqualify applicants.**
- (b) The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications).**

3. Persons with disabilities should feel free to apply for training opportunities.

4. Please note that due to the large number of applications received, applications will not be acknowledged. Applicants are respectfully informed that, if you have not been contacted within 3 months after the closing date, please accept that your application was unsuccessful.

NB: Whilst applications for training are invited for the above Disciplines, not all may be filled in July 2021. Applicants will be advised in due course, should a Discipline which has been applied for be excluded from this process.

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CLOSING DATE FOR APPLICATIONS: 23 MARCH 2021



APPLICATION FOR A SENIOR REGISTRAR TRAINING CHECKLIST

Applicants are required to complete the information required below and submit this document with their application and Z83.

INFORMATION REQUIRED	YES	NO	ADDITIONAL INFORMATION
Have you previously been employed as a Senior Registrar OR completed Senior Registrar training? If so, state: - University; - Discipline; - Duration completed; - Reasons for reapplying; - If you did not complete your previous training, state the reasons why.			
Are you currently employed as a Senior Registrar? If yes, which sub-specialty and what was the commencement date.			
Do you have at least 24 months experience as a Specialist in the base specialty. If so, please provide details: - Hospital/s; - Duration of employment; - Position employed in.			
Are you a South African citizen by birth?			
- If not, are you a South African citizen by descent/naturalization? Please provide the date of descent/naturalization, and proof e.g. Certificate of descent/naturalisation.			
Have you been convicted of a criminal offence or been dismissed from employment? If yes, please provide details.			

INFORMATION REQUIRED	YES	NO	ADDITIONAL INFORMATION
<p>Are there any special circumstances that the Committee should be aware of:</p> <p>- Disability;</p> <p>-Chronic illness;</p> <p>If yes, please provide details.</p>			

- Applicants are to note that a separate application must be submitted for each sub-specialty being applied for. One application for various Disciplines will not be accepted.

Initials and surname of applicant

Signature of applicant

Date